Assignment ▶

My learning goals

By _____ **I will ... ▼**
(Date)

☐ Learn to use new software _____

☐ Learn new functions of software I already know _____

☐ Use e-mail to send and receive documents, attach and open files and compress them if necessary.

☐ Learn to use a digital camera or video camera.

☐ Master the use of peripherals (e.g. digital camera, scanner).

☐ Learn how to edit graphics and digital images.

☐ Improve my troubleshooting strategies.

Why? ▶

How? ▶

Who can help me? ▶

Signature _____   Date _____